

**PROPOSED TERMS-OF-REFERENCE FOR THE
SAFETY ENHANCEMENT INITIATIVES WORKING GROUP (SEI WG)**

1. Background

- 1.1. These terms-of-reference outline the concept and modalities for the Safety Enhancement Initiatives Working Group (SEI WG) working under direction of the RASG-APAC/APRAST.

2. Objectives of the SEI AWG

- 2.1. The objective of the SEI WG, which will be established under the RASG-APAC/APRAST, is to assist in the development, implementation and review of SEIs to reduce aviation risks. These SEIs could be established based on the analysis of regional data, based on ICAO initiatives or the initiatives of other relevant organisations or regions or based on the risks and issues identified through the USOAP CMA process. The identified SEIs should be prioritised to ensure that those that have the greatest potential for reducing safety risk are examined first.
- 2.2. To accomplish the objectives, the SEI WG will:
 - 2.2.1. Assist APRAST in the identification and development of SEIs, for application within the Asia and Pacific regions, which are aligned with the regional priorities and targets. The focus of these SEIs is to effectively and economically mitigate regional safety risks identified by the Asia Pacific Safety Reporting and Programme Working Group.
 - 2.2.2. Assist APRAST in the provision of generic implementation guidance related to the SEIs to guide members through the SEI implementation process
 - 2.2.3. Assist APRAST in the identification of assistance programmes such as, but not limited to, workshops and seminars to improve the level of implementation of developed SEIs, with the support of the Secretariat.
 - 2.2.4. Develop and conduct a process to review existing SEIs and provide recommendations to improve the effectiveness and level of implementation.

3. SEI WG Modalities

- 3.1. The SEI WG will work with the ICAO APAC Office to obtain information on the state of implementation of the SEIs. This information is useful for the review of the developed SEIs and the identification of relevant assistance programmes to improve SEI implementation levels.
- 3.2. Co-chairs will be elected from the nominated members. One Co-chair may be elected from a Contracting State and the other Co-chair may be elected from industry.
- 3.3. The Regional Officer, Flight Safety, ICAO Asia Pacific Office will serve as the Secretary to the SEI WG. The COSCAP facilitators will support the SEI WG in its activities.

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Approved at RASG-APAC/4

- 3.4. Membership of the SEI WG includes the regulatory authorities (flight operations, airworthiness and ATM representatives), air operators, service providers, manufacturers and industry organizations. Others may be invited to participate as appropriate to the subjects under consideration.
- 3.5. The SEI AWG will normally meet twice each year in conjunction with APRAST meetings. Additional meetings may be organized when needed to address pressing safety issues. The on-going work/coordination may be accomplished through electronic communications and regular teleconferences.

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